



Calgary Villains FC

Calgary Villains FC is a staple in the Calgary soccer community and one of the leading clubs in the province. We pride ourselves on the quality of programming we offer our members. Our program's continued growth and success have allowed us to open the Villains Training Facility in 2021, which features a 14000 SQFT free span turf field with a weight room, team rooms, and much more. In 2024, we opened the Villains clubhouse with 10 team rooms, a team store, a licensed lounge, a rehabilitation clinic, and recovery turf with bikes for our players. In 2025, we will complete the Villains Dome, a full-size 11v11 Turf Field indoor training and game complex.

Position Title:	Academy Staff U9-U13
Position Time:	Semi Full Time (25+ hours a week)
Reports To:	Academy Director, High-Performance Manager
Application Deadline:	Will stay open until a suitable candidate is found
Start Date:	January 1 st 2025 or when a suitable candidate is found

Job Description:

Working under the guidance of the Club's Technical Director & High-Performance Manager, the Academy staff will manage the current success of our U9-U13 competitive academy, including its players, staff, and coaches. The role requires an individual with a strong desire to facilitate player development within our Club vision and under the guiding principles of a long-term player development model. They must build and maintain strong relationships with the club's stakeholders and deliver the club curriculum.

The successful candidate will build and maintain strong relationships internally and externally across the soccer community while effectively supporting staff, coaches, and players.

Operational Responsibilities

- Create age-specific session plans focusing on the U9-U13 club academy
- Create a positive and working relationship with coach mentorship, which involves being on the bench for team games to provide support
- Collaborate with the club staff leads to determine key metrics the club wants from player development
- Assist in the delivery of coach support in our U9-U13 development plus structure
- Support and implement CVFC game model and club curriculum
- Assist in the delivery of any other additional Grassroots programming offered by the club (i.e. School programs and in house camps)
- Attending all staff & coach meetings, Jamboree and club-wide events
- Day time hours as required at the Villains Clubhouse

Personal Qualifications and Characteristics

- Confident and strong leadership skills; able to engage and manage team's groups of players in sessions and games
- Outgoing: establish a fun and energetic environment for players
- Professional and positive self-presentation; clubwear always present on the field
- Adaptable and established problem-solving skills; able to think on the spot and adapt sessions on the field
- Responsible and organized
- Reliable and punctual
- Prepared for each session by arriving early so the field is set prior to players' arriving
- Willing to learn and take part in added learning opportunities, which will increase the team and staff dynamics

Educational & Coaching Requirements

- Completed C License or currently in the course
- Plans to register for the 2025 National B Diploma Course or already registered into the course
- Completed or willing to complete – Making Ethical Decisions, Making Headway, Respect in Sport Activity Leader, Rule of Two, Safe Sport
- Valid police clearance up-to-date
- Must be in good standing with our governing bodies
- Ability to use effectively and efficiently Office 365 Program applications

Hours of Work:

- 15-20 hours a week
- Hours throughout the day (emails or meetings), most of the time spent on the field.

Salary:

- Commensurate with experience

Start Date:

- Will begin as soon as a suitable candidate is hired

Standard Expectations:

The position involves day, evening, weekend and holiday work. We will have to travel with teams away on tournaments and to local games in the city.

Please Send your coaching Resume to:

calvinc@villainsfc.ca & office@villainsfc.ca

We want to thank everyone who reviews and takes the time to apply for our club role; however, only candidates to be interviewed will be contacted